August 20, 1999

TO: Andy Hill

FROM: Cindy Olney

Andy, we do not run reports of faculty evaluations of less than four students. The statistics are very misleading. I am sending you the students' ratings and comments for your information, but nothing was forwarded to the dean.

I'm at x1598 if you have questions.

ST. MARY'S UNIVERSITY STUDENT EVALUATION QUESTIONNAIRE FALL 2000

INSTRUCTOR - Hill, Andrew COURSE - PM-6255 SECTION - 1

CODE 026-79-6255-1

STUDENTS						No Resp	z	Mean	Median
1. CLASSIFICATION	Freshman 0(0%)	Sophomore 0(0%)	Junior 0(0%)	Senior 0(0%)	Graduate 4(100%)	(%0)0	4		
2. G.P.A.	Under 2.0 0(0%)	2.0 - 2.49	2.5 - 2.99 0(0%)	3.0 - 3.49 1(33%)	3.5 - 4.0 2(67%)	1 (25%)	m		
3. SCHOOL	Hums & Soc 4(100%)	Business 0(0%)	Sci,Eng,Tech 0(0%)	ų		(%0)0	4		1
INSTRUCTOR	ALWAYS	ALMOST ALWAYS	USUALLY	SELDOM	NEVER	{	1 	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
4. ADEQUATE INSTRUCTIONS ON TASKS 5. COMMUNICATES THE SUBJECT MATTER	3 (75%) 1 (25%)	0 (0%) 3 (75%)	1(25%) 0(0%)	0 (0%)	(%0)0	(%0)0	ব ব	4.5	
6. PREPARED FOR CLASS 7. PROVIDES REPERDON TO ASK DIRECTIONS	1(25%)	1(25%)	2 (50%) 0 (0%)	0 (0%) 0 (0%)	(%0) 0 (0%)	0 (0%) 0 (0%)	ব ব	3.75	3.5 5
	3 (75%)	1 (25%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)	4 (4.75	LO L
9. GRADES FAIRLY AND ACCURATELY	2(100%) 3(75%)	0 (0%)	0 (0%) 1 (25%)	0 (0%)	0 (0%)	0 (08)	1 4	. 4 . 5	nι
	1 (50%)	0 (0%)	1(50%)	(%0)0	0 (0%)	2 (50%)	0.4	44 47	44 L
12. ENJOYS TEACHING AND SUBJECT 13. ATTENDS AND UTILIZES ENTIRE CLASS	3(75%) 1(25%)	0 (0%)	2 (50%)	1 (25%)	(%0)0	0 (0%)	r 4		nm
COURSE	STRONGLY	AGREE	NEUTRAL	DISAGREE	STRONGLY DISAGREE			; ; ; ; ;	1 1 1 1
	2 (50%)	2 (50%)	(80)0	(0%)	0 (0%)	0 (0%)	4 <	4.5	4. 5 5. 5
15. RESPONSIBILITIES CLEARLY DEFINED 16. MATERIALS APPROPRIATE AND BENEFICIAL	0 (0%) 3 (75%)	4 (100%) 1 (25%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)	すな	4.75	n.
	1(25%) 0(0%)	3(75%) 3(100%)	0 (0%)	(80)0	(%0)0	0(0%)	4 K	4.25	4 4
19. RECOMMEND PROFESSOR	YES 4 (100%)	MAYBE 0 (0%)	NO 0 (0%)	 	 	(%0)0	. 4,		1 1
20. OVERALL RATING OF INSTRUCTOR 9-OUTSTA	STANDING 5-AVERAGE 1-VERY		POOR	1 1 1 1 1 1 1 1) 	 	l i i i i i		
9 8 7 0(0%) 1(25%) 2(50%) 1(6 5 1(25%) 0(0%)	0 (0%)	3 (0%)	2 0 (0%)	1 0(0%)	(%0)0	4	7	7
OPTIONAL QUESTIONS	4 A	m -		Q	 	; ; ; ; ; ;	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1 1 1 1 1 1	
21. 22. 23. 24. 25.	(80)00(08)00(08)	0 (0%) 0 (0%) 0 (0%) 0 (0%)	0 (0%) 0 (0%) 0 (0%) 0 (0%)	0 (0%) 0 (0%) 0 (0%) 0 (0%)	0 (08)	4 (100%) 4 (100%) 4 (100%) 4 (100%)	00000	00000	00000

TO THE STUDENT:

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FOR OFFICE	USE ONLY			
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	2 30 CD 32 31 2 30 CD 32 32 2 30 CD 32 32	2. My present GPA is <2.0 2.0-2.49 2.5-2.99 3.0-3.49	Professor's N Course:	lame: Andrew 1911 1 Low and Church Administration 5all 200
		③ 3.5-4.0 o the evaluation of the prof		ons 14-18 are questions about
		s listed below to answer q should be left blank.	uestions 4-13. An	y question that you feel is not
1=ALWAYS	2=ALMOST ALW	'AYS 3=USUALLY	4=SELDOM	5=NEVER
4. 5. 5. 6. 6. 6. 6. 6. 6. 6. 6. 6. 6. 7. 6. 6. 7. 6. 7. 6. 7. 6. 7. 6. 7. 7. 7. 8. 8. 8. 8. 8. 9. 9. 10. 10. 10. 10. 10. 10. 10. 10. 10. 10	communicates is well prepare provides freed provides respo grades fairly ar makes adequa provides timely seems to enjoy attends and uti	om to ask questions, disa nsive clarifying answers t nd accurately. te provisions for consulta	ively. agree, and expres to student questi- ation and assistar formance (e.g., o	ss ideas. ons. nce during office hours. uizzes, assignments, etc.).
STRONGLY AGE	REE 2=AGR	EE 3=NEUTRAL	4=DISAGREE	5=STRONGLY DISAGREE
● 22 (23 (23 (23 (24 (24 (24 (24 (24 (24 (24 (24 (24 (24	. My course res . The text(s) and . The course is . I learned a gre ommend this pro	s of this course were clear ponsibilities were clearly d related materials require organized clearly. eat deal in this course.	defined. ed for this course	e are appropriate and beneficial. erall rating of this instructor?
Yes Maybe No Additional (option 2 2 3 2 3 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2			FAR AE ABOVE SLIGHT AVERA SLIGHT BELOW	ANDING BOVE AVERAGE AVERAGE LY ABOVE AVERAGE GE LY BELOW AVERAGE AVERAGE LOW AVERAGE
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FOR OFFICE USE ONLY

1. My classification is

Freshman Sophomore Junior Senior Graduate

3. The school in which I am enrolled is

Humanities and Social Sciences Business and Administration Science, Engineering, and Technology



2. My present GPA is

<2.0 2.0-2.49 2.5-2.99 3.0-3.49 3.5-4.0 Professor's Name: ANDREW HILL

VITCAW+Church Admi

5=NEVER

Questions 4-13 refer specifically to the evaluation of the professor and questions 14-18 are questions about the course. Use the five responses listed below to answer questions 4-13. Any question that you feel is not applicable to your class situation should be left blank.

2=ALMOST ALWAYS 3=USUALLY 4=SELDOM 1=ALWAYS

The instructor:

4. provides adequate instructions concerning assignments.

communicates the subject matter effectively.

6. is well prepared for class.

provides freedom to ask questions, disagree, and express ideas.
 provides responsive clarifying answers to student questions.

9. grades fairly and accurately.

10. makes adequate provisions for consultation and assistance during office hours.

11. provides timely feedback on course performance (e.g., quizzes, assignments, etc.).

12. seems to enjoy teaching and is enthusiastic about the subject.

13. attends and utilizes the entire class.

Use the responses listed below to respond to quesiton 14-18.

5=STRONGLY DISAGREE 1=STRONGLY AGREE 2=AGREE 3=NEUTRAL 4=DISAGREE

Regarding this course:

14. The objectives of this course were clearly explained.

15. My course responsibilities were clearly defined.

16. 17. The text(s) and related materials required for this course are appropriate and beneficial.

The course is organized clearly.

18. I learned a great deal in this course.

19. Would you recommend this professor to a student interested in this course?

Yes Maybe

20. What is your overall rating of this instructor?

OUTSTANDING FAR ABOVE AVERAGE ABOVE AVERAGE SLIGHTLY ABOVE AVERAGE **AVERAGE** SLIGHTLY BELOW AVERAGE BELOW AVERAGE FAR BELOW AVERAGE **VERY POOR**

Additional (optional)

No

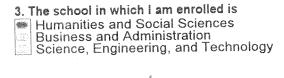
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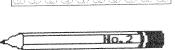
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	1. 1	My classification	is
-	Œ	Freshman	
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	W	Junior	
	Œ	Senior	
		Graduate	





2. My present GPA is <2.0 2.0-2.49 2.5-2.99 3.0-3.49 3.5-4.0

Course: P Semester:

Professor's Name:_

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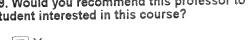
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20. What is your overall rating of this instructor?

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Additional (optional)

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(10)	
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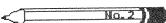
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	Humanities and Social Sciences
GD	Business and Administration
,,	Science, Engineering, and Technology

Professor's Name: HILL, ANKW J.

Course: CIVIL LAW + CHURCH ADMIN PM6255 G A(DL)

Semester: FALL 2000



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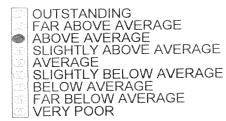


Additional (optional)

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20. What is your overall rating of this instructor?

5=STRONGLY DISAGREE



Giving feedback is similar to holding up a mirror so that individuals can see themselves as others see them and learn how their action have been affecting others. You are encouraged to give written comments using these guidelines:

Professor's Name:

a. Be sure your intent is to help, not hurt.

b. Be <u>descriptive</u> (what) rather than evaluative (why).
 Descriptive: "You interrupted me several times."

Evaluative: "You don't care about students."

c. Be specific, not vague.

Specific: "You interrupted me ..."

General: "We don't get to discuss enough."

d. Avoid overload; focus on what is important and can be changed.

e. Offer suggestions for change.

1. Describe the strengths of this class and/or instructor; be specific and give examples.

Professor Hill definitely cares about his students He was willing to work with us and conform the class to ear our individual to employment field or interests.

2. Describe any weaknesses of this class and/or instructor; be specific and give examples.

The weakness of this class was due to Professor Hill's or called away during class.

3. Additional comments:

Professor's Name: _ HILL, ANDREW J.

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1. Describe the strengths of this class and/or instructor; be specific and give examples.

Instructor Knowledgeable Enthusiastic willing to tailor class to student needs

Semester:

2. Describe any weaknesses of this class and/or instructor; be specific and give examples.

The principal weakness of the class was not due to the instructor, but to a foul-up by the bookstoo Company thru which books were

ordered - 2 students never received their texts

The 2nd problem was the University 5 Face

in that the instructor has a job which invo

3. Additional comments: being on call for Emergencies.

Because of this, we mused a lot of class time (+ I hope we get

One virtue the prof has to a fault: When you ask a question, the spends too long on the answer

but takes up class syllabus time

Giving feedback is similar to holding up a mirror so that individuals can see themselves as others see them and learn how their action have been affecting others. You are encouraged to give written comments using these guidelines:

Professor's Name: ANDREW HILL

Semester: FALL 2000

Course: PM 6255G CIVILLAW + Church Adm

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1. Describe the strengths of this class and/or instructor; be specific and give examples.

The instructor is very enthusistic about course Content. Alve to the size of the class, the instructor was able to tailor the instructor was able to tailor the indundral Syllahus for each student.

2. Describe any weaknesses of this class and/or instructor; be specific and give examples.

There was no tests given during the semester. Here was, however, a let of class discussion. I don't know if this was sufficient to know if I had learned anything.

3. Additional comments:

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Very Knowledgable 1e: Subject Matter.
Able to the present day occurances rato
class naterial.

2. Describe any weaknesses of this class and/or instructor; be specific and give examples.

would prefer a little more structure. Syllabus with class outline would have been rice

3. Additional comments:

No grades yet - a little frustrating not to